



**POLITECNICO**  
MILANO 1863

Title III Class 12.19

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**RESEARCH,  
INNOVATION AND  
CORPORATE  
RELATIONS DIVISION**

The Director

**HAVING REGARD TO** Italian Presidential Decree 28.12.2000, No 445;

**HAVING REGARD TO** Articles 2 and 12 of Italian Prime Ministerial Decree of 9 April 2001, “Equal treatment in the right to higher education”;

**HAVING REGARD TO** the Regulation for Administration, Finance and Accounting, issued by Rectoral Decree No 828 Ref. No 7766 of 14/03/2014 and in particular Articles 75 and 79;

**HAVING REGARD TO** the availability of funds on the Project of Excellence 2023-27, framework: D.7 D.7 “Highly qualified teaching activities - planned actions for 2023-2025”, letter d), which provides for actions to support the internationalisation of the Graduate School of Architectural and Landscape Heritage (SSBAP), Procedure Code (CUP) No D43C22005190006;

**HAVING REGARD TO** the resolution adopted by the Graduate School in Architectural and Landscape Heritage and the Department Board of Architecture and Urban Studies (Dastu) at its meeting on 13/07/2023

#### **HEREBY DECREES**

The issuing of a call for applications for **three €3,000 scholarships (€1,500 per year for two years) for the best candidates** who will enrol at the **SSBAP** in the **2023/2024** academic year.

#### **Art. 1**

#### **Scholarship information and recipients**

The three scholarships, **each** of the gross amount of **€1,500.00** and net of charges to be borne by Politecnico di Milano, are intended for candidates **who will enrol** at the Graduate School of Architectural Heritage and Landscape at Politecnico di Milano in the academic year 2023/2024 .

They will be provided for two academic years for a total of **€3,000** each.



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The scholarships will be confirmed and the amount allocated for the 2023/2024 academic year will be disbursed for the following academic year provided that the requirements set out in Art. 5 of this call are satisfied.

## **Art. 2** **Participation requirements**

The call for applications is open to candidates with a master's degree in:

- Architecture
- Architecture and Building Engineering
- Architecture and Building Engineering-Architecture
- Archaeology
- Conservation of the architectural and environmental heritage
- Conservation and Restoration of Cultural Heritage
- And that they have applied for admission to the Graduate School of Architectural and Landscape Heritage at Politecnico di Milano.

The Fundraising and Alumni Unit will verify whether the requirements have been met, using Politecnico di Milano's digital archive.

Those who are already registered with the Politecnico di Milano archive are responsible for verifying, by the deadline of the call for applications, that the data present is correct and up-to-date.

## **Art. 3** **Application procedure**

Applicants must submit an application using the relevant function available within Online Services <http://www.polimi.it/servizionline> (Agevolazioni e Convenzioni > Borse di studio, premi di laurea, esoneri, bandi generici) **by 12.00 (Italian time) on 11 October 2023.**

Applicants must attach, through the online process (maximum 5 MB each):

- **Curriculum Vitae et Studiorum**
- **Abstract of the degree thesis** in pdf format, any scientific publications and/or a professional portfolio of maximum 20 MB
- **Academic qualifications**

The files must be named using the format Surname-Name-Type of document.pdf (for example Smith-John-Thesis.pdf)



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Upon completion of the online application process (status: closed), the application to this call shall be deemed to have been submitted and the applicant shall be understood to have agreed to the contents of the call itself.

It is the applicant's responsibility to check that the process has been completed correctly.

After having completed and submitted the application (status: closed), the applicant may print a receipt and the application may no longer be altered. The applicant may delete and resubmit the application at any time before the deadline of this call for applications.

Failure to complete the application, the submission of an incomplete application or the submission of inadequate documents shall result in the applicant being excluded from the assessment process.

#### **Art. 4** **Selection Committee**

The award of the scholarships shall be decided on the basis of a ranking list drawn up by a Selection Committee appointed by managerial decree after the deadline of this call for applications.

In drawing up the ranking list, the Committee will decide, on the basis of the annexes to Article 2, to allocate up to 100 points to assess each application, **60** of which for the interview and **40** for the qualifications. To be eligible for admission, the minimum score is **60/100**.

Provided that the requirements set out in Article 1 of the call for applications have been met, the Committee will award the scholarship to the candidate with the most experience in international contexts.

The Selection Committee may decide not to award the scholarship in the event that the none of the applicants are deemed eligible.

Candidates will be invited for an interview (face-to-face) in Italian (with the exception of questions aimed at testing the applicant's knowledge of English) with the Selection Committee, which, after viewing the candidates qualifications, will assess:

- Technical expertise on the topics covered by the scholarship (up to a maximum of **50** points)
- Knowledge of English ( up to **10** points)

The final ranking will be drawn up by the Selection Committee on the basis of the outcome of the interview.



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The interviews in Italian will be held in person on **13 October 2023 at 10.00 a.m.**, at Politecnico di Milano, Department of Architecture and Urban Studies, via Bonardi 3, Milan, building 12.

The ranking lists will be published on the following page of the university website:  
<https://www.polimi.it/studenti-iscritti/tasse-borse-e-agevolazioni-economiche/altre-borse-di-studio-e-premi>

### **Art. 5** **Renewal of the scholarship**

At the end of the first year, scholarship recipients may have their scholarships renewed for the following academic year subject to verification by the Graduate School's Teaching Committee that the following conditions have been met:

- completion of an internal internship at the Centre of Competence on Territorial Fragility, or at a local organisation with which the Centre has an agreement/arrangement, preferably during the first year of study;
- assignment and development of a final thesis on the topics of Territorial Fragility, agreed with the School's Teaching Committee;
- planning of a final seminar of international relevance.

### **Art. 6** **General rules**

**Cumulation** - The scholarship **cannot be combined with other scholarships or other forms of financial aid provided by the Politecnico, in particular with "Diritto allo Studio" benefits**, with international mobility grants disbursed by the Politecnico or other public or private entities. The scholarship can also not be combined with exemptions from tuition fees and contributions.

**Revocation:** the scholarship may be revoked if disciplinary sanctions are brought against the recipient. In any case, the scholarship will be revoked if the recipient withdraws from his/her studies or transfers to another University during the year.

**Withdrawal:** in the event that the winner withdraws and/or fails to return the required forms by the relevant deadline, the scholarship will be awarded to the next eligible applicant in the ranking.

**Payment:** the winner of the scholarship will be notified about the award and any renewals through their university e-mail address provided during the application process. Within 7 days of receiving said notification, the winner must return the signed corresponding forms attached to the award and renewal notifications.

The scholarship will be disbursed by Politecnico di Milano in a single payment.

In the event that the scholarship is not awarded and/or the holder fails to renew the scholarship, the remaining funds will be used to establish a new call for applications.

**Self-certification:** the Politecnico di Milano will verify the recipient's declarations and any false declarations will result in the forfeiture of any benefits awarded.



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**Taxation:** the scholarship will be subject to taxation, in accordance with current legislation relating to scholarships. The amount paid by way of scholarship shall be treated as employment income for tax purposes and shall therefore be subject to the same tax arrangements. The costs to be borne by the Politecnico di Milano are the IRAP regional tax on production activities, amounting to 8.5% of the scholarship amount.

**Art. 7**  
**Head of procedure**

In accordance with the provisions of Art. 5 of Italian Law No 241 of 7 August 1990, the party responsible for this call procedure is Mr Ivano Ciceri.

For more information: [borse.premi@polimi.it](mailto:borse.premi@polimi.it)

The Director  
Mr Federico Colombo

Digitally signed pursuant to Art. 21, par. c.1.2 of the Digital Administration Code (CAD) - Legislative Decree 82/2005 and subsequent amendments and additions



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## **PRIVACY POLICY PURSUANT TO ARTICLE 13 OF THE EUROPEAN GENERAL DATA PROTECTION REGULATION (GDPR)**

Politecnico di Milano (hereinafter also **Politecnico**), in its capacity as Data Controller, with registered address in Piazza Leonardo da Vinci 32, 20133 Milan – Direzione Generale –, hereby informs you of the methods for processing your personal data, in compliance with Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons in relation to the processing of personal data and the corresponding implementing acts (hereinafter also the **Regulation**).

The Data Processor of the data you have provided is the Director of the Research, Innovation and Corporate Relations Division.

### **A. PERSONAL DATA COLLECTED**

The personal data concerning you collected and processed by the Politecnico are **(a)** the data provided by you at the time of registration or enrolment, including your name, surname, date and place of birth, gender, tax code, nationality, home address, telephone and email contact details, academic qualifications; **(b)** the data collected when you submitted your application, in particular those relating to your academic career and financial situation.

### **B. PROCESSING PURPOSES AND METHODS**

Your personal data may be processed for the following purposes:

1. for the public interest of verifying the requirements for participation in the competition according to the criteria stated in this call for applications and all purposes provided for by law, including for statistical purposes.

In relation to the aforementioned purposes, the data processing shall be carried out by the Politecnico di Milano using manual, computerised and electronic tools, in a manner that is relevant and limited to what is necessary with regard to the purposes for which they are processed and, in any case, in such a way as to guarantee the utmost security and confidentiality and always in full compliance with the legislation in force.

### **C. MANDATORY OR VOLUNTARY NATURE OF DATA PROVISION**

The provision of data for the purposes indicated in section B. 1. is mandatory and any refusal to provide such data will result in the inadmissibility of the application submitted by the student and his/her immediate exclusion from the procedure.

### **D. SCOPE OF MOVEMENT AND DISCLOSURE OF THE DATA**

Your personal data shall be disclosed to Politecnico employees who are authorised to process such data, namely natural or legal persons who work with the Politecnico for the purposes of implementing the procedures for the selection and awarding of the scholarship provided for by this call.



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**Your data will also be disclosed to the donor to inform them of the results of the call.**

**In the event of any contact made by the donor, he/she shall be understood to be a distinct and autonomous data controller for the processing** of your personal data. As such, the donor shall provide you with the necessary privacy policy.

#### **E. STORAGE AND POSSIBLE TRANSFER OF PERSONAL DATA**

Your personal data will be stored at Politecnico di Milano and will not be transferred to a third country.

#### **F. DATA RETENTION PERIOD**

Your personal data shall be retained only for as long as strictly necessary in order to meet the requirements of this call for applications unless it becomes necessary to retain and store the data for a longer period for archiving purposes in the public interest. If the data are stored for longer periods, the Politecnico will ensure compliance with the principle of data minimisation pursuant to Art. 89, paragraph 1 of the Regulation.

#### **G. YOUR RIGHTS**

We remind you that you have the right to:  
obtain information relating to the methods with which your data are processed and any other information stated in Art. 15 of the Regulation ("*right of access*")  
rectify inaccurate personal data concerning you pursuant to Art. 16 of the Regulation ("*right to rectification*")  
restrict the processing of your personal data pursuant to Art. 18 of the Regulation ("*right to restriction of processing*");  
object to the processing of your personal data in the cases and by the methods set forth in Art. 21 of the Regulation ("*right to object*")

You may lodge a complaint with the Data Protection Officer by writing to:  
privacy@polimi.it

By submitting an application, you declare that you have read and understood this privacy policy and each part thereof, as indicated in Art. 13 of the Regulation, and that you consent to the processing of your personal data.